

WAYNE STATE UNIVERSITY

Finance and Facilities Management

To: All University Employees

From: John L. Davis, Vice President, Finance and Facilities Management

Subject: **2008 Private Automobile Mileage Reimbursement Rate**

Date: June 24, 2008

The APPM Section 7.1, Travel and Transportation, indicates that the standard mileage rate for reimbursement for private automobile usage would be the same as the rate allowable by the Internal Revenue Service (IRS).

In recognition of recent gasoline price increases, the IRS made a special adjustment for the final months of 2008. The IRS normally updates the mileage rates once a year in the fall.

Beginning July 1, 2008 through December 31, 2008 the IRS rate for mileage will be 58.5 cents per mile. Effective July 1, 2008 the allowable reimbursement rate for University authorized mileage will be 58.5 cents per mile through December 31, 2008.

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DEPARTMENT**